



December 2022

CW Current Version 23.21.2/Payroll 2022 SR5

Version 24 is Coming!

We are working hard to perfect Version 24 for release. Currently, the Payroll module is a separate installation from the main Church Windows program. Version 24 will integrate Payroll into the main Church Windows, so everything is within one program. We recommend checking out the Version 24 videos and documents on our website ahead of the release to get accustomed with the new look and familiarize yourself with how to update and convert existing data.

[Resource Center](#)

[Thinkrific](#)

Welcome 2023 – New Year Resources

The holidays and New Year preparations are upon us. The End-of-Year and New Year often bring increased support calls in January. Due to this, we have extended January hours. We also have many resources on our website to help you move into the new year in Church Windows. You do not have to wait until January to open your new year and start working on pledging or budgets or anything you want to start on for 2023. Take a look at the help files to see how you can move into the future now! We advise saving this month's tech tips to your Favorites so you can access this handy list of free documents and videos to assist in your transition to 2023.

[New Year Prep & Help Page](#)

January extended hours – EST	Closed
9 am – 8 pm Monday – Thursday	Thanksgiving – November 24 th and 25 th
9 am – 5 pm Friday	Christmas – December 26 th
10 am – 1 pm Saturday	New Year – January 2nd

Documents and videos specific to the different modules are available on the New Year Prep & Help page. We also have a myriad of free materials available at any time. If you have a question after support hours, look at our Resource Center to see if you can find an answer to your question. You can reach support at 1-800-533-5227 or support@churchwindows.com.

[Resource Center](#)



Vanco News - 'Tis the Season for Increased Giving. Are You Ready?

Christmas will be here before we know it. Prepare for the influx of guests and gifts during this holidays and beyond by perfecting your giving appeals. Vanco, an integrated eGiving partner of Church Windows, has created [a free holiday giving kit](#) to help you make the most of this season. In this kit, you'll find templates for emails, bulletins, giving appeal letters, and social media posts, along with how-to guides to boost donations during this critical time of year. Be prepared to encourage generosity this Christmas and beyond by downloading your free kit now.

[Get the Kit!](#)

Emails and Changes

Church Windows utilizes Constant Contact to communicate important information to our users. **DO NOT UNSUBSCRIBE FROM CHURCH WINDOWS EMAILS THROUGH CONSTANT CONTACT!** If you unsubscribe, you will not receive any of our emails, **including updates and service releases**. To ensure that you receive updates, news, tech tips, and other important information from Church Windows, please ensure we have your church's current email and contact information. This can be done by emailing info@churchwindows.com with your contact person and email address or calling 800-533-5227 to verify your current contact information.

Backing Up

Unfortunately, many customers who suffer data loss could have prevented this with routine backups. Please remember to regularly make backups of your data using the Backup function within Church Windows (Administration -> Backup.) Back up often to prevent having to re-enter data! While a third-party backup provider is often helpful for system backups, some of our customers who have lost Church Windows data found that their third-party backup was not functioning as expected. A secondary backup never hurts, even if your data is hosted on Church Windows Web.

[Desktop & Web Backup Information](#)

